



Terms and Conditions for Shelley Taylor-Smith & Champion Mindset Consulting

Thank you for your business, please find listed below our terms & conditions:

1. Shelley Taylor-Smith is not confirmed for an engagement until a signed agreement and 50% deposit has been received.
2. The 50% balance of payment is **due on the day of the event**. Receipts will be issued on request.
3. Australian copyright laws prevent recording of the presentation in any means including digital, audio, video recordings without the express written consent of Shelley Taylor-Smith.
4. Cancellation fees do apply to bookings, specifically:
 - In the event of cancellation by The Client, the 50% retainer is non refundable. In the event of cancellation by The Client less than one week before the engagement date, the full fee is payable.
 - In the event of cancellation by Shelley Taylor-Smith, all monies paid will be refunded to The Client. Where possible and if The Client so chooses, an alternative speaker may be provided in lieu of the refund.
5. Payment Options available to you:
 - a) **Mail Cheque** - Please make cheque payable to Dangerous When Wet Pty Ltd and post to PO Box 254 Harbord NSW 2096.
 - b) **Electronic funds transfer** - please deposit directly into our account details as follows: Dangerous When Wet Pty Ltd Commonwealth Bank of Australia, Sydney, Australia; Account Details: BSB: **062 179** Account Number: **1005 2261**.

Please advise Champion Mindset via email champion@championmindset.com.au to confirm transfer of funds into our account.

6. Accommodation charges: The hotel should be instructed to have all charges for Shelley Taylor-Smith for appropriate night(s), charged to your master account. These charges include room charge and food, **but not** long distance calls, alcohol, or charges to gift shop.
7. Where required the client will organise a taxi or a car and driver to transfer Shelley from the airport to the venue and return. Cab/taxi vouchers are an acceptable alternative.
8. Shelley Taylor-Smith is welcome to invite up to 3 guests to watch Shelley's sessions only. These guests need to be approved by the client and come from non-competitive industries. These guests will attend Shelley's sessions only.
9. An approved order form for sale of Champion Mindset® products will be included in the client handout and mentioned only with express permission of the client. Shelley will bear all costs associated with this handout.

Your business is important to us and we want to ensure this agreement reflects our desire to exceed your expectations in every way. If you have any concerns or questions regarding this agreement please contact Shelley on 0414594245 or champion@championmindset.com.au.